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30th September, 2021.

The Director General,
85 Avenue des ministeres,
BP 13 184 Niamey - ACMAD

For the Attention of:

Human Resources Officer,
85 Avenue des ministers,
BP 13 184 Niamey – ACMAD.

Dear Sir,

Application for Extension of Contract

The GCRF African SWIFT was launched in 2017 as a £9 million programme led by the National Centre for Atmospheric Science (NCAS) and funded by the [Global Challenges Research Fund](#). The programme includes partners from universities and national meteorological services in Ghana, Kenya, Niger, Nigeria, Senegal and the UK. It aims to deliver a step change in African weather forecasting capability and communication, from hourly to seasonal timescales, to protect the lives and livelihoods of African people while improving the economies of their countries.

Due to the COVID-19 pandemic and the resultant lockdown associated with travelling restrictions, some of the tasks are yet to be delivered. This has necessitated the “no-cost” extension of the project by the funder from 1st January, to 31st March, 2022. In view of this, some funds allocated to travelling are advised by the project office to be spent on extending the full-time staff time and/or other important activities within the participating partners.

I hereby apply for an extension of the present contract by six months with effect from 1st October, 2021 in order to continue working closely with the other staff in the Project Office and deliver all the remaining tasks as outlined in the attached “New Contract Work Plan and Activity Schedule” file. The file also contains the work plan to deliver the remaining tasks. Please note that all the tasks are led, co-led and/or coordinated by ACMAD through me and involve contribution from other partners.

Yours faithfully



30/09/2021

Elijah A. Adefisan